Forest County Potawatomi Community Health Department’s

Journey Toward Accreditation
Our Journey Continues

Lorrie Shepard, RN
Community Health Outreach Director
NIHB Tribal ASI TALC Webinar
March 11, 2016
FCP Community Health Department

- Part of the FCP Health & Wellness Center
  - Medical (OBY-GYN, Pediatrics, Podiatry, Radiology, Lab), Dental, Optical, Physical Therapy, Mental Health & AODA, Traditional Medicine

<table>
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<tr>
<th>Community Health Department Programs &amp; Services</th>
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<td>Car Seat Program</td>
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Forest County Potawatomi

- Checkerboard – Tribal Land
  - Stone Lake, Blackwell, Carter

- Population in Forest County
  - ~725 Tribal Members

- Service All Tribal Members
  - 1,485 Tribal Members
Past Accreditation Efforts

- Admin & HAC Approval
- Created TPHA Committee
- Completed Self-Assessment Tool
- Created Logic Model/Timelines (3 pre-requisites)
- Developed Electronic Filing System
- Completed CHA
- Assigned TPHA Coordinator
- Established CHIP Workgroups
- Completed CHIP & Implementation Plan
- Established Domain Workgroups
- Submitted PHAB Statement of Intent
- Completed Strategic Plan
- Established TPHA Leadership Team
- Staff, Leadership & Community Education
- CHIP/Strategic Plan Implementation & Tracking
- Domain Review & Documentation Collection
- Submitted PHAB Application
- Attended PHAB Applicant Training
- Completed QI, PM & Workforce Development Plans

### 2010 – 2012
- DHS PH Infrastructure Grant

### 2013
- DHS PH Infrastructure Grant
- DHS Prevention Funding
- NNPHI COPPHI Grant

### 2014 – 2015
- DHS PH Infrastructure Grant
- DHS Prevention Funding 2014
- IWHI Accreditation Mentor Program
- DHS Prevention Funding 2015
- NIHB ASI Grant *****
Where Are We Now…

- Original PHAB document submission date – February 19, 2016
- Request PHAB extension – granted to August 19, 2016
- Hired consultants from IWHI –
  - Training on documentation submission
  - Review documentation for Domain 2 (PHEP)
- Hired new PH Educator/Accreditation Coordinator – start date March 21, 2016
- Domain Workgroups created February, 2016 – meeting bi-weekly, reporting to the TPHA Leadership monthly
- TPHA Leadership meets weekly to review documentation from Workgroups
- AC / CHOD / Admin Assistant upload approved documents into ePHAB (4 measures/wk to meet deadline)
- Continue to keep plans alive! Or Die Trying To!
Documentation Collection

Important Things to Remember

- Document meets the required documentation for the measure
- Document is within the date specified for the measure (5yrs., 2yrs., 14 months)
- Document is Authentic (includes your logo or some HD identifying information)
- Document is dated, signed if appropriate and is not in draft form
- Document is in acceptable file format (*tip sheet found in the PHAB Accreditation Coordinator Handbook, page 16*)
- Document is loaded into ePHAB in the right viewing position
- Make sure you have the required number of examples
# Documentation Collection / Tracking System

## Domain Workgroups / K. Domain 11

### All Documents

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### Measure 11.1.1

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Documentation Collection / Tracking System

Examples of documents ready to be uploaded to ePHAB for Domain 11, Measure 11.1.1 (1)

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Challenges of Document Collection

- TIME!!!!
- Relying on others for documentation.
- Creating the documents you don’t have and getting them approved!
- Engagement and accountability of Domain Workgroups.
- Staff turnover.
- Project management (keeping documents alive).
- Staying motivated and keeping it a priority!
Thank You

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