

Climate Ready Tribes Travel Scholarship Request Form

The National Indian Health Board (NIHB), with support from the Centers for Disease Control and Prevention (CDC), is pleased to be able to offer a limited number of travel scholarships for Environmental Health & Climate Change track presenters at the 11th Annual National Tribal Public Health Summit. The Summit will take place March 17-19, 2020 in Omaha, NE. Please read the information and complete the form below in order to request a scholarship.

NIHB is able to cover up to \$1200 worth of travel costs for accepted presenters. Covered expenses may include:

- Lodging in Omaha in the conference hotel's room block
- Flights to and from Omaha
- Ground transportation in place of a flight – e.g. mileage if you drive to the conference or travel via train or bus
- Ground transportation to and from your local airport (or train station/bus stop) – e.g. taxi or uber
- Parking costs at the airport and Omaha hotel (in place of ground transportation)
- Per diem costs for food and incidentals: <https://www.gsa.gov/travel/plan-book/per-diem-rates/>

If you are awarded a travel scholarship, NIHB is required to make certain travel arrangements. **If you are requesting a travel scholarship, please do not make any non-refundable travel arrangements until you know whether you have been selected to receive travel support.** NIHB is unable to reimburse you for travel that you book yourself – e.g. if you book your own flight, NIHB will not be able to cover these costs. (NIHB will work with you during the booking process – for example, you will see and confirm flight details before your flight is booked.)

If your travel costs total more than \$1200, you will be responsible for any additional costs beyond the scholarship amount.

If your travel costs are less than \$1200, additional funds (not exceeding the total allowance) may be applied at NIHB discretion to expenses for any of your co-presenters. (Note: while co-presenters are also welcome to submit separate scholarship applications, NIHB is unlikely to offer multiple individual scholarships to co-presenters for the same presentation.)

At this time, NIHB is unable to offer waived registration fees or cover registration costs using scholarship funds. Please plan to cover these costs.

Finally, since NIHB is covering travel costs as part of this scholarship, we ask that you remain in Omaha throughout the duration of the event and remain engaged with the conference by attending other workshops, roundtables, plenaries, or events or by networking with others onsite. NIHB leaves attendance to your judgment; there is no mandatory number of sessions to attend or information to report back. However, although the primary purpose of this scholarship is to provide support for you to present, NIHB wants to ensure that we are providing scholarships to people who will benefit from the conference at large and the many other educational and networking opportunities available.

Note: Eligibility restrictions apply. Federal employees are not eligible for this scholarship. Priority will be given to Tribal applicants (e.g. from/representing Tribes or Tribal organizations) presenting work

conducted in and for Tribal communities. NIHB has final discretion to make decisions about scholarships. Scholarship notifications may not be made until after proposals are selected and confirmed.

Please indicate why you need, or could benefit from, a travel scholarship:

Please indicate why you would like to attend and present at the National Tribal Public Health Summit:

Have you attended an NIHB conference before? If so, which one(s)? Yes No

Have you ever presented your work at a national conference before? Yes No

Are you a federal employee? Yes No

Are you representing a Tribe/Tribal organization? Yes No

It is required to submit your proposal before you request a scholarship. Please indicate that you have submitted a proposal. Yes No Presentation title:

I have read, and acknowledge, the above information about NIHB travel scholarship terms and conditions, and I will comply with these if I am offered, and accept, a travel scholarship. Yes No

Thank you for your interest in a travel scholarship!

To submit this form, please email the electronic PDF copy (not a scanned version) to aaljanabi@nihb.org. NIHB will only accept scholarship requests following these instructions. No requests will be accepted by mail or fax. If you are having trouble submitting your form, or have any questions, please email the above contact.